

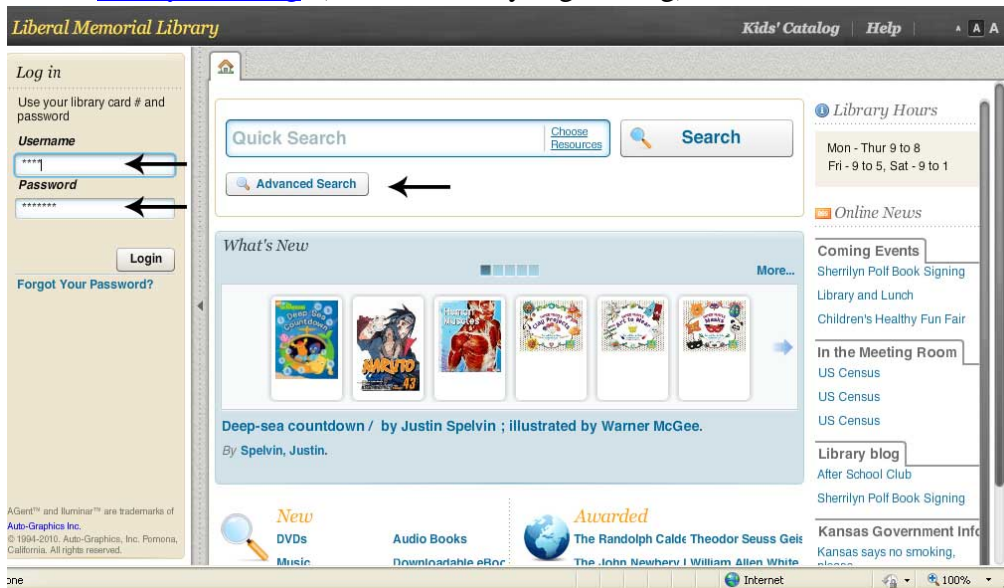
ILL (Interlibrary Loan) searching using Illuminar

To request an Interlibrary Loan Item, visit the [library's catalog](http://www.lmlibrary.org/catalog). (www.lmlibrary.org/catalog)

You can do a search without logging in, but if you wish to place a hold, request an interlibrary loan, or search one of the available databases, it's best to log in first.

Log in on the left side of the screen using your library card number and password. The password is the same password you use to login to the computers or use the self-check machine.

If you do not know your password, you can ask at the front desk.



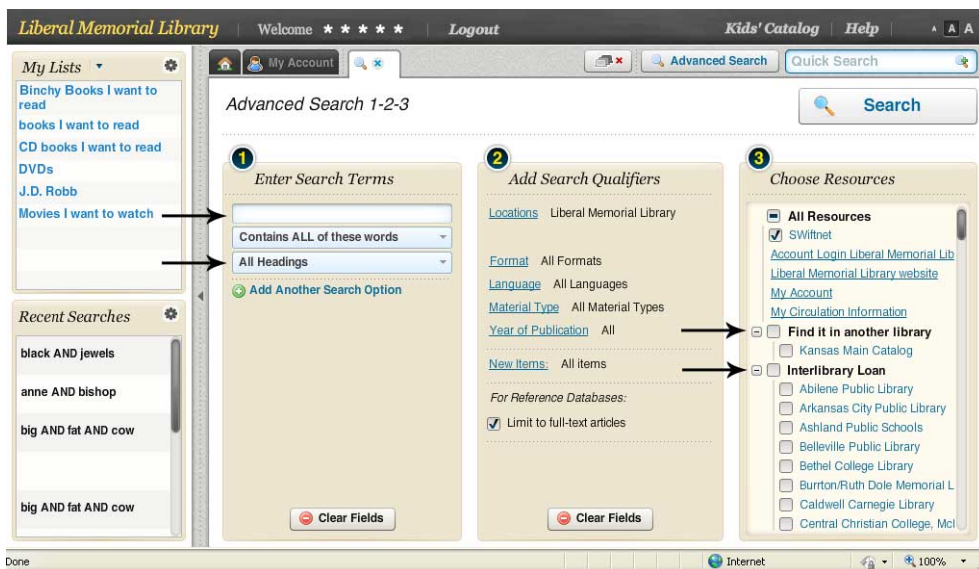
Go to Advanced Search to change your search options.

In the **Advanced Search** screen, there are three sections.

Put what you're searching for in the **1st** section.

When doing an ILL (InterLibrary Loan) search, it often works better to search by **Author**, **Title**, and/or **Subject**.

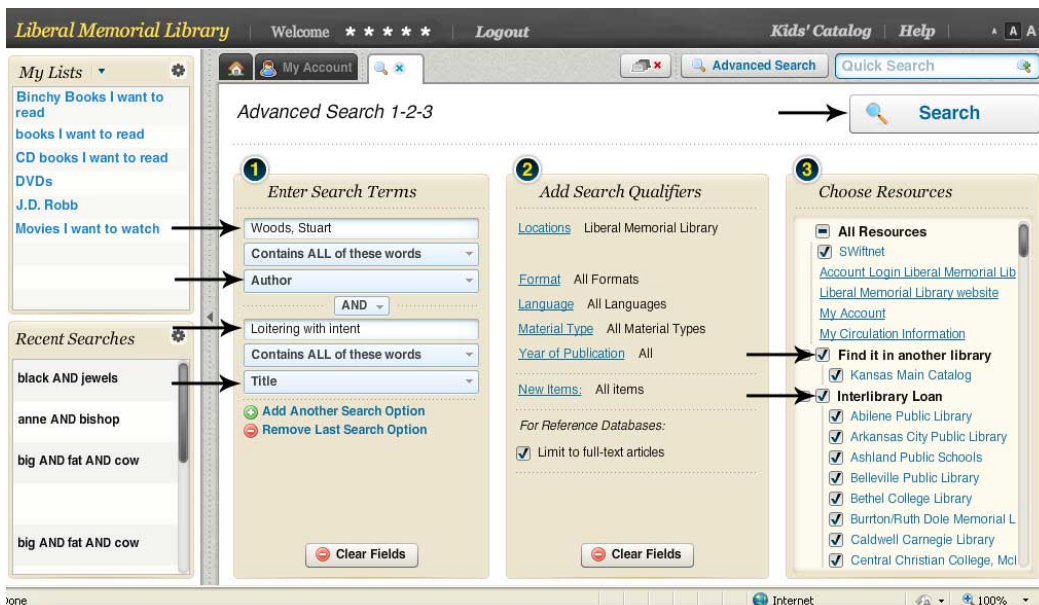
This is because not all of the different libraries being searched will do their searches in the same way.



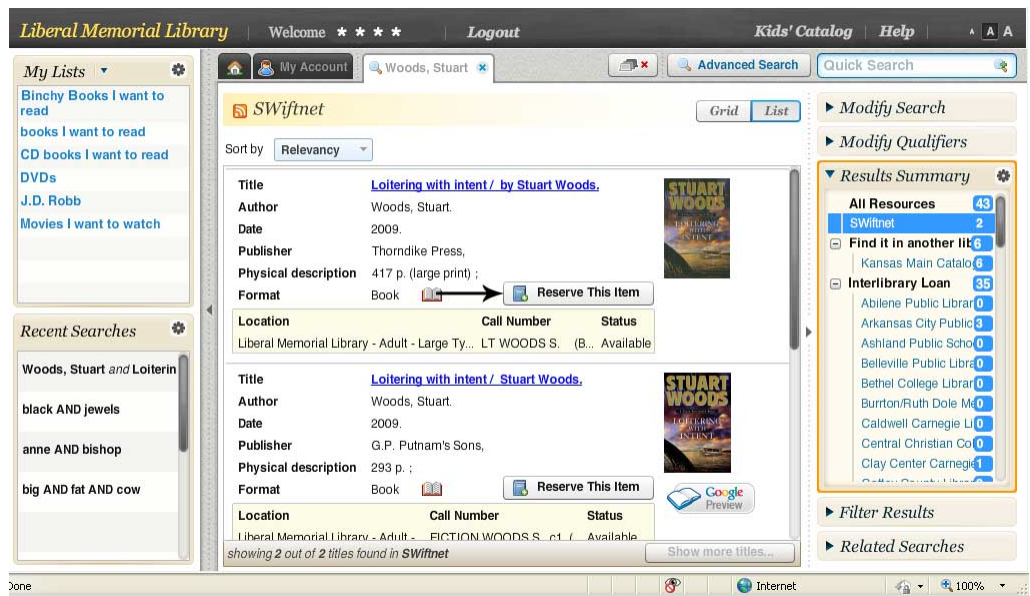
Type your first search term and change **All Headings** to whatever you wish it to be. You can click on **Add Another Search Option** to add another search term.

In the **3rd** section, select where you want to search. For Interlibrary loan, click on the box beside **Find it in another library** and the box beside **Interlibrary Loan**.

Click on **Search**.



The search results will show Swiftnet (our library) first. If what you want is listed here, you can click on **Reserve this Item** to get it from our library.

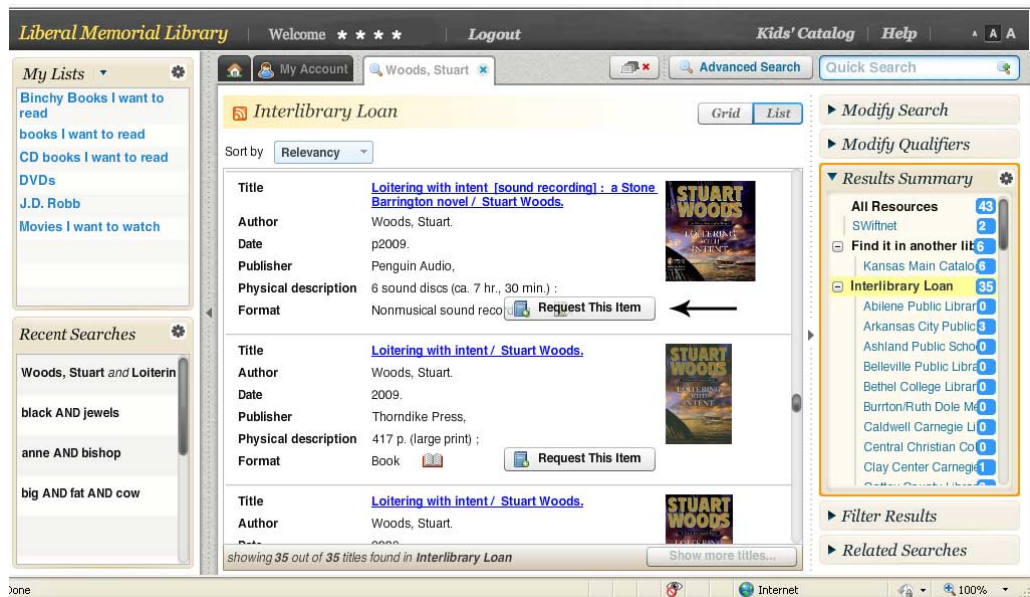


If this isn't what you want, you can click on the words **Find it in another library** or **Interlibrary Loan** to see the search results listed there.

In this search there were 35 hits under Interlibrary Loan.

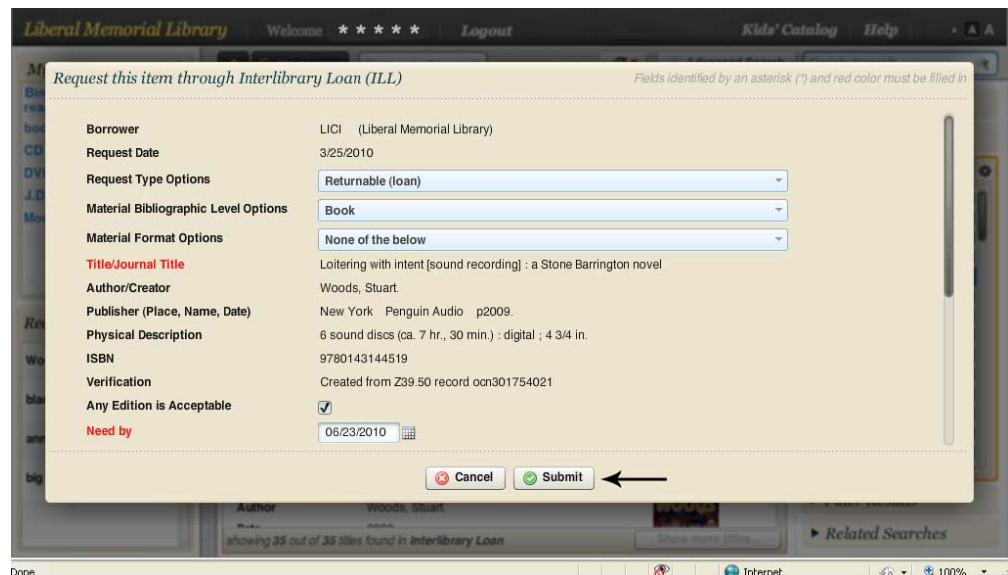
If you click on **Interlibrary Loan** you can see all 35 listed at once.

When you find what you want, you can click on **Request This Item** to request it through Interlibrary loan.

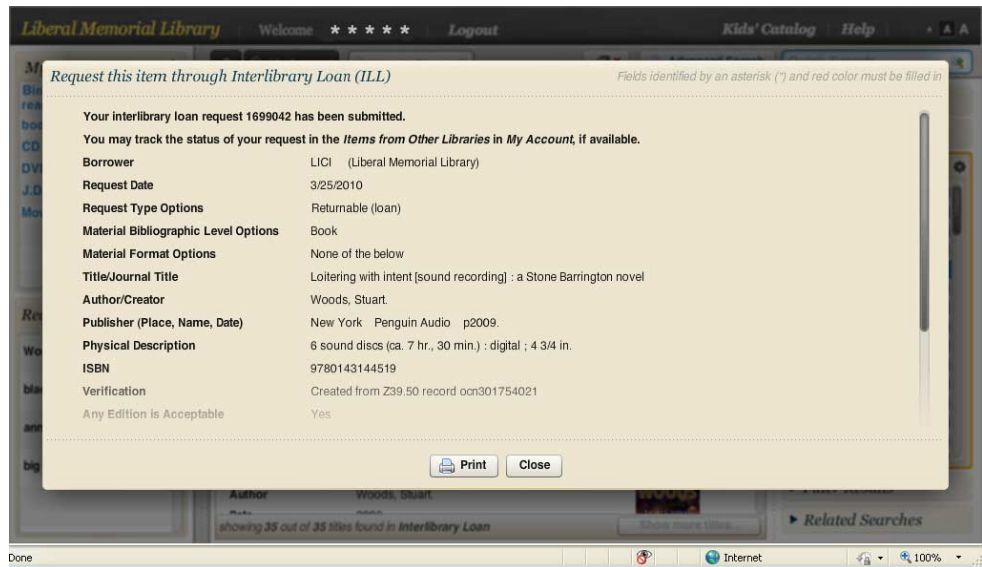


If you don't see the **Request This Item** button and you are already logged in, your patron account may not be set to allow patron initiated requests yet. Please call (620) 626-0180 or ask at the front desk for help.

Click Submit to send your request.



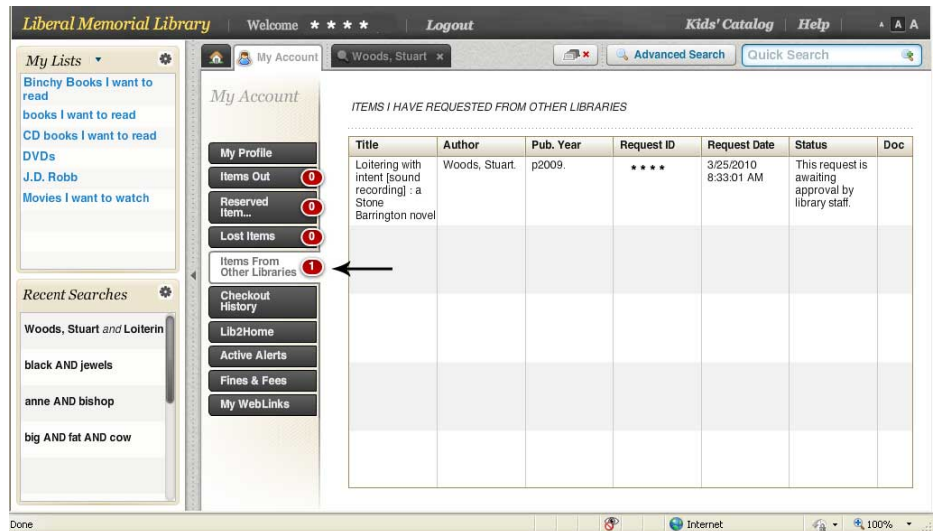
You will now see a confirmation screen. You can close or print if you wish.



From now on, you can track the status of your Interlibrary Loan request by clicking on My Account.



Then clicking on **Items From Other Libraries**



If using a public computer, be sure to **Logout** when finished.